The Braille Authority of New Zealand

Aotearoa Trust (BANZAT)

### “BANZAT Building Better Braille”

# Unconfirmed Minutes of Meeting 73 of The Braille Authority of New Zealand Aotearoa Trust, the 14th Annual General Meeting, held in person for trustees at BLENNZ, 2 McVilly Road, Manurewa, and via Zoom, on Wednesday 25 September 2024, commencing at 3:01pm

# 1. Welcome, attendees, apologies

Trustee Nigel Ngahiwi opened with a karakia.

The Chair, Maria Stevens, welcomed everyone to the 14th Annual General Meeting of the Trust.

Maria invited trustees to introduce themselves, explaining their backgrounds and who had appointed them. She then invited observers to introduce themselves. She also called for apologies.

|  |  |  |
| --- | --- | --- |
| Name | Appointed by | Term Expires |
| Trustees |  |  |
| Paul Brown | Founding Organisations | 2027 |
| Leyna Coleman | Blind Citizens NZ | 2024 |
| Amanda Gough | BLENNZ | 2025 |
| Chantelle Griffiths) | Founding Organisations | 2026 |
| Fiona Hansen | BLENNZ | 2026 |
| Joy Martin-Holm | Blind Low Vision NZ | 2025 |
| Dr Nicola McDowell | Founding Organisations | 2026 |
| Nigel Ngahiwi | Kāpo Māori Aotearoa | 2025 |
| Maria Stevens, Chairperson | Founding Organisations | 2026 |
| Leeanne Wojtowicz | Blind Low Vision NZ | 2027 |
| Vacancy | Parents of Vision Impaired | 2024 |
| In Attendance |  |  |
| Mary Schnackenberg, Secretary/Treasurer |  |  |

### Observers

|  |  |
| --- | --- |
| David Smith in person | Former BANZAT Trustee |
| Other observers on Zoom |  |
| Raeleen Smith | Former BANZAT Trustee |
| Karen Stobbs | Former BANZAT Trustee |
| Paula Waby | Former BANZAT Trustee |
| Saul Taylor | Principal BLENNZ |
| Rose Wilkinson, ONZM | Chief Executive Blind Citizens NZ |
| Dave Allen | Blind Sight |
| David Davenport | BLVNZ |
| Stephen Keeling | Chief Financial Officer BLVNZ |
| Clive Lansink | Chair RNZFB Board |
| Andrea Midgen | Chief Executive BLVNZ |
| Ron Scott | RNZFB Board Director |
| Jonathan Mosen, MNZM | Mosen Consulting |
| Moya Michalakis | music transcriber |
| Vincent Naidu | Vinci Law |
| Apologies |  |
| Karen Plimmer | Former BANZAT Trustee |
| Wendy Richards | Former BANZAT Trustee |
| Nicola Owen | Audio Described Aotearoa |
| Mara Kelland | Braille user |
| Martine Abel-Williamson | RNZFB Board Director |
| Greg Hurn | Chief Operating Officer BLVNZ |
| Nigel Waring | Head of Technology and Accessibility BLVNZ |
| Tewai Halatau | Vision Pacific |
| Latoa Halatau-Talagi | Vision Pacific |

# 2. In memoriam

Members stood in silence to honour those in the Braille community who have passed away in the last 12 months.

# 3. Minutes

## 3.1. Confirmation of Minutes of Meeting 68, the 13th Annual General Meeting, held on 19 September 2023.

It was resolved:

That the Minutes of Meeting 68, the 13th Annual General Meeting of The Braille Authority of New Zealand Aotearoa Trust held on Tuesday 19 September 2023 be confirmed.

Moved: M. Stevens. Seconded: P. Brown. (Res. 73-1).

## 3.2. Matters arising from Minutes not listed in the Agenda

No matters were raised.

# 4. Presentation of Performance Report for the Year Ending 30 June 2024

The Chair, Maria Stevens, introduced the Performance Report. Trustees read aloud sections of the report.

Treasurer Mary Schnackenberg presented the financial statements for the year ended 30 June 2024 which are included in the Performance Report. She also read the review letter provided by Peter Hine, who has reviewed the accounts in previous years. Trustees adopted the Performance Report at its meeting held earlier today.

# 5. Election of officers

Trustee Paul Brown assumed the Chair. He explained that trustees elect their officers.

Maria Stevens was nominated as the Chair of the Trust by L. Coleman, seconded by A. Gough. Maria accepted the nomination. As there were no further nominations, Maria was appointed the Chair for the 2024-2025 year. She thanked trustees for their ongoing support.

Maria resume the Chair.

She advised the meeting that trustees agreed at their earlier meeting that Mary Schnackenberg will continue as Secretary-Treasurer until the Annual General Meeting in 2025.

# 6. Bank signatories

The signatories for the ASB Bank accounts held by BANZAT have to be reviewed and appointed at the AGM. Three signatories are required, two of whom approve each payment. Currently the Trust has four signatories who are Paul Brown, Amanda Gough, Leeanne Wojtowicz and Mary Schnackenberg.

It was resolved:

That the signatories for BANZAT bank accounts for the 2024-2025 year be Paul Brown, Amanda Gough, Leeanne Wojtowicz and Mary Schnackenberg.

Moved: M. Stevens. Seconded: L. Coleman. (Res. 73-2).

# 7. New business

No matters were raised.

# 8. Vote of thanks and Closure

Trustee Paul Brown thanked Maria for her leadership.

Trustee Nigel closed the meeting with a Karakia at 3:47pm.